Schedule for elections to the departmental forums at Health 2017

Task	Deadline	Responsible
Deadline for announcement of date of election	The date of the election is determined at the faculty management team meeting on January 17 The departments must announce the election no later than 17 February	The departments must announce the election date no later than 17 February
Publication of election lists	3 March	The faculty secretariat sends the election lists to the departments. The departments publish electoral lists on the website.
Deadline for objections to election lists	14 March	The departments collect objections against the election lists. Immediately after the deadline, the objections are sent to the faculty secretariat.
Publication of final election lists	22 March	The faculty secretariat sends the final election lists to the departments. The departments publish the lists on the website.
Nomination of candidates	22 March - 6 April	The departments encourage nomination and collect nomination forms.
Publication of candidate lists	11 April	The departments publish the candidate lists on the website.
Deadline for objections to nominated candidates	25 April	Objections are sent to the departments, who make sure the candidate lists are updated.
Notice of cancellation of election, if relevant	29 April	The departments inform of any cancellation of elections on both the website and to the faculty secretariat.
Publication of final candidate lists	29 April	The departments publish the final candidate lists and send nomination forms to the faculty secretariat.
Information about the election		The faculty secretariat sends an email to the departments with the practical information that needs to be communicated to the voters. The departments inform voters by email and/or on the website.
Elections held	**18-19 May**	Faculty secretariat
Counting of ballots		The faculty secretariat counts the ballots and sends the results to the departments immediately after the election.
Deadline for publication of the election result	26 May	The departments publish the election results on the website and inform those elected.
Deadline for complaints	8 June	The departments collect any complaints and inform the faculty secretariat if there are complaints about the election.
The newly elected take up office	1 July	